中国矿业大学

申请博士后岗位人员情况登记表

Registration Form for Postdoctoral Position Applicants of China University of Mining and Technology

拟聘单位 Recruiting Department：

依托流动站PHD Research Station：

（一级学科）(First-level Discipline)

团队(研究方向)：Team (research direction)

合作导师 Co-operative Tutor：

姓 名 Name：

中国矿业大学人力资源部制

Human Resource Department of China University of Mining and Technology

**填 表 说 明**

**Form-filling Explanation**

1. 本表供新进人员申请博士后岗位使用；

This form is for new comers to apply for postdoctoral position;

1. 本表第一项至第五项的内容由本人填写，由拟聘单位负责博士后日常事务工作人员(或人事秘书)审核；其余内容按新进博士后工作流程由规定的相应人员填写；

The contents of item 1 to item 5 of this form shall be completed by the applicant and reviewed by the postdoctoral daily affairs staff (or personnel secretary) of the department. The rest shall be filled in by the designated personnel according to the new postdoctoral work process;

1. 按表中各栏目要求认真填写。具体内容真实、详尽，全面科学地反映拟聘人员水平、能力和实绩。若某些栏目填写不下时，可另加附页，并装订入内；

Fill in the form carefully according to the requirements of each column.The specific content is true and detailed, and comprehensively and scientifically reflects the level and performance of the personnel to be employed. You can add a supplementary page and bind it in if the columns are not enough.

1. 本表用钢笔、签字笔填写，或用计算机打印；

This form should be filled in with pen or printed by computer;

1. 本表一律为A4大小，不得放大或缩小；

All tables are A4 size. No enlargement or reduction is allowed;

6、填写内容含糊不清、不符合要求、手续不全及字迹潦草者，不予受理。

Ambiguous contents, incomplete procedures and illegible handwriting will not be accepted.

**所填内容真实性承诺书**

**Content Authenticity Commitment**

本人郑重承诺：在此情况登记表填报中，所提交的申请材料内容和所附资料均真实、合法，如果不实之处，愿负相应的法律责任，并承担由此产生的一切后果。

特此声明

I hereby declare that in t his registration form, the submitted application materials and the attached information are true and legal. Otherwise, I am willing to bear the corresponding legal responsibility and all the consequences arising therefrom.

Hereby declare.

承诺人： \_\_\_\_年\_\_\_\_月\_\_\_\_日

Promisee year month day

**一、基本情况Background Information**

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| --- | --- | --- | --- | --- | --- | --- |
| 姓 名  Name |  | 性别 Gender |  | 民族  Nation | |  |
| 出生地  Place of Birth |  | 出生年月  Date of Birth | |  | | |
| 政治面貌  Politics Status |  | 身份证号码  ID Number | |  | | |
| 联系电话  Tel. |  | 电子邮箱  Email | |  | | |
| 通讯地址  Address |  | | | 邮政编码  Post Code |  | |

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| 学 历 情 况（从高中毕业后填起）  Education background  (after graduation from high school) | **起止时间**  **Starting and ending time** | **毕业国家、学校**  **College/Country** | **所学专业**  **Major** | **学制**  **Length of Schooling** | **学历**  **Academic Qualification** | **学位**  **Degree** |
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**二、高等教育经历 Education Background**

**三、联合培养、工作、实践经历 Joint Training/Working/Practice Experience**

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| --- | --- | --- | --- |
| **起止时间**  **Starting and ending time** | **所在单位**  **Unit** | **从事工作**  **Work engaged** | **技术职务**  **Technical position** |
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**四、学术成果情况Academic Achievements**

**（一）个人研究综述Personal research review**

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| （填写个人在研究领域的研究基础、方向、进展、创新点、科学意义及未来研究工作设想）  (Fill in the scientific significance of personal basic research direction, progress, innovation, and future research work plan) |

**（二）博士以来代表性著作、论文情况Representative works and papers since PHD**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 博士以来共发表论文 篇；  Have published\_\_\_\_paper since PhD  其中，第一作者发表\_\_\_\_篇，其中SCI（JCR一区）论文\_\_\_\_篇， SCI（JCR二区）论文\_\_\_\_篇， SCI（JCR三、四区）论文\_\_\_\_篇，EI检索论文\_\_\_\_篇，SSCI检索论文\_\_\_篇，CSSCI检索论文\_\_\_\_篇。  Among them, published\_\_\_paper as the first author;\_\_\_SCI(JCR zone 1), \_\_\_SCI(JCR zone 2), \_\_\_SCI(JCR zone 3 and 4),\_\_\_EI retrieval paper, \_\_\_SSCI retrieval paper, and \_\_\_CSSCI retrieval paper | | | | | | | |
| **序号**  **No.** | **著作或论文信息**  **Thesis** | **作者排序**  **Author Order** | **出版发表年度**  **Edition Year** | **收录情况**  **Record Situation** | **JCR分区**  **JCR Zone** | **影响因子**  **Impact Factor** | **他引次数**  **Times Cited** |
| 1 |  |  |  |  |  |  |  |
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**注：Note:**

**1、著作或论文信息：著作或论文全名，期号，起止页码；**

**Work or paper information: the full name of the work or paper, issue number, page number;**

1. **作者排序：按顺序写出全部作者，通讯作者请标注\*号；**

**Author order: write all authors in order. Corresponding authors should be marked with \*;**

1. **论文收录情况填写SCI、EI、SSCI、CSSCI、中文核心、其他；**

**Papers included in SCI, EI, SSCI, CSSCI, Chinese core, or other.**

1. **博士以来主持、参与项目情况**

**Projects engaged since PHD**

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| **序号**  **No.** | **项目来源类别（具体名称）**  **Project source category (specific name)** | **课题名称（项目编号）**  **Project name (project number)** | **批准时间**  **及经费（万元）**  **Approval time and expense (ten thousand yuan)** | **本人角色**  **及完成情况**  **Role and Completion** |
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**注：Note:**

1. **项目来源类别：a、各类国家科技计划项目（如国家自然科学基金项目、国家863计划项目、国家攻关计划项目、国家火炬计划项目、国家星火计划项目、国家攀登计划项目、国家社会科学基金项目等）以及由中央政府部门下达的各类科技项目；b、各类地方科技计划项目以及由地方政府部门下达的各类科技项目；c、其他项目**

**Project source category:**

1. **All kinds of national science and technology programs (such as national natural science foundation program, national 863 program, national key program, national torch program, national spark program, national climbing program, national social science fund, etc.) and all kinds of science and technology programs issued by the central government.**
2. **All kinds of local science and technology projects and all kinds of science and technology projects issued by local government departments.**
3. **Other programs.**
4. **本人角色及完成情况：主持或参与，在研或完成。**

**Role and completion: lead or participate in the research or completion.**

1. **其他情况（专利、获奖、荣誉称号、社会服务、兼职）**

**Other information (patent, award, honorary title, part-time job, social service)**

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| **专利情况 Patent**  **获奖、荣誉称号情况Award and Honorary Title**  **社会服务、兼职情况 Part-time Job and Social Service** |

**注：Note:**

1. **专利情况:标明发明、实用新型、外观设计，申请受理、授权，授权国家，专利所有人（本人排序）；**

**Patent: indicating the design of utility model for invention, applying for authorization of acceptance, country of authorization, patent owner (in order)**

1. **获奖、荣誉称号情况：奖项名称，颁发机构，奖项等次，本人排序，颁发年份；**

**Honors and awards: name of the award, awarding institution, ranking of the award, year of award**

**五、配偶及子女情况说明Description of spouse and children**

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| --- | --- | --- | --- | --- | --- |
| 配偶姓名  Name of Spouse |  | 性别  Gender |  | 民族  Nation |  |
| 户口所在地  Registered Permanent Residence |  | 出生年月  Date of Birth | |  | |
| 政治面貌  Politics Status |  | 身份证号码  ID No. | |  | |
| 学历学位  Academic Qualification  Degree |  | 毕业学校、  及所学专业  University/Major | |  | |
| 现工作单位  Current Employer |  | 职务  Position | |  | |
| 联系电话  Tel. |  | 电子邮箱  Email | |  | |
| 通讯地址  Address |  | | | 邮政编码  Post Code |  |
| 子女姓名  Name of Children |  | 性别  Gender |  | 民族  Nation |  |
| 出生年月  Date of Birth |  | 目前状态  Current Status | | 学习 / 工作  Study/Work | |
| 现学习单位、阶段  School/Level | |  | | | |
| 现工作单位、职务  Unit/Position | |  | | | |
| 子女姓名  Name of Children |  | 性别  Gender |  | 民族  Nation |  |
| 出生年月  Date of Birth |  | 目前状态  Current Status | | 学习 / 工作  Study/Work | |
| 现学习单位、阶段  School/Level | |  | | | |
| 现工作单位、职务  Unit/Position | |  | | | |
| 拟聘人员本人确认签字：**\_\_\_\_\_\_\_\_\_\_\_\_**  Candidate’s confirmation and signature by himself | | | | | |

**本表一至五项内容，由拟聘单位负责博士后日常事务工作人员审核**

**Items 1 to 5 in this form shall be reviewed by the postdoctoral daily affairs staff of from the faculty.**

**审核签字：\_\_\_\_\_\_\_\_\_\_\_\_ 日期：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Reviewer signature Date**

**六、合作导师意见Advice of co-operative tutor**

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| 合作导师意见：（明确是否同意接收以及项目资助来源等相关信息）  Advice of co-operative tutor: (specify whether to agree to receive and source of project funding and other related information)  合作导师（签字）：  Signature of co-operative tutor  日 期：  Date |

**七、依托流动站意见 Advice of Station**

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| 流动站意见：  Advice of Station  流动站负责人（签字）:  Signature of the station director  日 期：  Date: |

**八、拟聘人员健康状况（**本项由学校组织**）Candidate’s Health status (organized by the University)**

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| 身体检查结果：  Physical examination results  测评人（签字）：\_\_\_\_\_\_\_\_  Signature of the examiner |
| 心理测试结果：  Mental examination results  测评人（签字）：\_\_\_\_\_\_\_\_  Signature of the examiner |

**九、思想政治表现考核意见Evaluation of ideological and political performance**

（对拟聘人员政治素质、职业道德、团结协作精神、集体观念、敬业精神等方面签署具体详实的意见）

(sign detailed opinions on the political quality, professional ethics, unity and cooperation spirit, collective concept, professional dedication, etc.)

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| 考核综合评价：  comprehensive appraisal  拟聘单位党委（党总支）负责人签字：  Signature of the person in charge of the party committee (general party branch) of the unit  （公章） 年 月 日  (seal) year month day |

**十、拟聘单位意见Opinions of the proposed employer**

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| 拟  聘  单  位  意  见  Opinions of the proposed employer | 院长（签字）：  Signature of the Dean  拟聘单位（盖章）：  Unit(seal)  \_\_\_\_\_年\_\_\_\_\_月\_\_\_\_\_日  year month day |
| 学  部  审  核  意  见  Opinions of the ministry of education reviewing | （仅学部填写）  (only filled by the ministry of education)  部长（签字）： 学部公章：  Signature of minister Seal of ministry  \_\_\_\_\_年\_\_\_\_\_月\_\_\_\_\_日  Year month day |

**十一、人力资源部门审核意见 Opinions of Human Resource Department**

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| 人力资源部部长（签字）：  Signature of director of the Human Resource department  \_\_\_\_\_年\_\_\_\_\_月\_\_\_\_\_日  Year month day |

**十二、主管校长审批意见 Opinion of the Principal**

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| --- |
| 校领导（签字）：  Signature of University leader  \_\_\_\_\_年\_\_\_\_\_月\_\_\_\_\_日  Year month day |